



Shadan Women's College of Engineering and Technology

6-2-980, Raj Bhavan Road, Khairatabad, Hyderabad, Telangana – 500 004

Approved by AICTE & Permitted by the Government of Telangana

Affiliated to Jawaharlal Nehru Technological University, Hyderabad

A Minority Institution - Established by Shadan Educational Society

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Entrepreneur Development Cell- A.T.2018-19

Meeting Notice –EDC

Ref: SWCET/EDC/CIR/2018-19/01

Date: 03-09-2018

Subject: The First Meeting of Entrepreneur Development Cell (EDC) – Reg.

The first EDC meeting for academic year 2018-19 will be conducted in Principal Chamber on 05.09.2018 at 11:00 P.M .All the EDC members are informed to attend the meeting without fail.

The agendas of the meeting are as follows:

Agenda:

1. Upcoming EDC activities
2. Quarterly action plan development
3. Miscellaneous

PRINCIPAL
Shadan Women's College of
Engineering & Technology
Khairatabad, Hyderabad - 4.
T.S. India
EDC President/Principal

Copy to:

Director

All the Members and Activity Coordinators of EDC

All HoDs



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Entrepreneur Development Cell -A.Y.2018-19

Ref: SWCET/EDC/CIR/2018-19/01

Date: 09-09-2018

Minutes of Meeting

The First council meeting was conducted on 5th Sept 2018 at 11.00pm.

1. The meeting commenced with the welcome address by Principal, SWCET and the president of the Council. The Convener of EDC has shared the presentation about SWCET EDC upcoming Activities.

2. Discussed the formulation and function of EDC and shared roles and responsibility among newly joined council members as per the guidelines of EDC cell.

3. Discussed about the objective of EDC, type of activities, features of EDC portal for monthly report submission mechanism.

4. The council unanimously decided to carry out all the EDC activities in regular basis throughout the year.

5. Action plan for events to be conducted in the current academic year

- i. Seminar on Women's Entrepreneur
- ii. Workshop on Copyrights
- iii. Seminar on How to Start a Startup and Innovation

6. The meeting concluded with the closing prayer.

EDC President / Principal

[Handwritten Signature]
Principal
Shadan Women's College of
Engineering & Technology
Khairatabad, Hyderabad
Telangana



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Entrepreneur Development Cell -A.Y.2018-19

Ref: SWCET/EDC/CIR/2018-19/01

Date: 05-09-2018

The following members attended the meeting on 05-09.2018.

S.No	Name of the Member	Member Designation	Key Role / Position assigned in EDC
1.	Dr. C SURESHKUMAR	PRINCIPAL	PRESIDENT
2.	Dr.P.HIMA BINDU	VICE PRINCIPAL	VICE PRESIDENT
3.	Mr.C.B.V.SUBBARAYUDU	ASSOCIATE PROFESSOR & HoD - EEE	CONVENER
4.	Ms. SAI KUMARI	ASSISTANT PROFESSOR & HoD -IT	MEMBER
5.	Ms. SARA ALI	ASSISTANT PROFESSOR -IT	MEMBER
6.	Dr. P.RAMASUBRAMANIAN	PROFESSOR & HoD -CSE	MEMBER
7.	Ms G ARUNA	ASSOCIATE PROFESSOR & HoD -ECE	MEMBER
8.	Dr. S.SUSI	PROFESSOR & HoD -MBA	MEMBER
9.	Ms. KATEEJA BEGUM	ASSISTANT PROFESSOR & HoD -S&H	MEMBER
10.	ASMA BEGUM	STUDENT	MEMBER
11.	G SAI GAYATHRI	STUDENT	MEMBER

PRINCIPAL
[Signature]
Shadan Women's College of Engineering & Technology
Khairatabad, Hyderabad
India
EDC President / Principal