



Shadan Women's College of Engineering & Technology

Approved by A.I.C.T.E. & Permitted by the Govt. of Telangana.

Affiliated to JNTU, Hyderabad.

Established by SHADAN EDUCATIONAL SOCIETY

(A Minority Institution)

Website: www.swcet.in

E-mail: swcet15@yahoo.com

Date:30.7.22.....

MALPRACTICES RULES

DISCIPLINARY ACTION FOR IMPROPER CONDUCT IN EXAMINATION

| S.No | Nature of Malpractice / Improper Conduct in Examination | Punishment |
|------|---|---|
| 1. | The candidate possessing or keeps accessible in examination hall, any paper, note book, cell phones/programmable calculator(s), pager, palm computers or any other incriminating material(s) (whether used or not). For example:- Written or printed materials, bits of papers containing written information, writings on scale, calculator, handkerchief, dress, part of the body etc. which are related to the subject of examination (Theory or Practical) in which she is appearing for examination. | Expulsion from the examination hall and cancellation of the performance in the subject. |
| 2. | The candidate facilitating the other candidate(s) to copy from her answers script or gives assistance/guidance receives it from any other candidate orally or by any other body language methods or communicates through cell phones with any candidate or persons in or outside the exam hall in respect of any matter. | Expulsion from the examination hall and cancellation of the performance in that subject only of all the candidates involved in. in case of an outsider, she will be handed over to the police and a case is registered against him. |
| 3. | The candidate possessing the answer script of another candidate or The candidate passing her answers script to another candidate. | Invalidating the examinations of all the theory and practical subjects of the current semester and all the arrears subjects registered by the candidate |
| 4. | Uses objectionable, abusive or offensive language in the answer script or in letters to the examiners or to the examiner requesting her to award pass marks. | Cancellation of the performance in that subject only. |

I.P. Reddy

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| 5. | Smuggles in the answer book or additional sheet or takes out or arranges to send out the question paper during the examination or answer book or additional sheet during or after the examination | Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examinations and Project work and shall not be permitted for the remaining examination of the subjects of that semester /year. The candidate is also debarred for two consecutive semesters from class work and all semester end examinations. The continuation of the course by the candidate is subject to the academic regulations in connection with forfeiture of. |
| 6. | The candidate misbehaving in the examination hall | The examinations of all the theory and the practical subjects of the current semester and all the arrear subjects registered by the candidate are invalidated. Further, the candidate is debarred from continuing his/her studies for one year i.e for two subsequent semesters. However, the student is permitted to appear for the examination in all the arrear subjects upto the last semester during the debarred period. |
| 7. | Refuses to obey the orders of the Chief Superintendent / Assistant Superintendent / any officer on duty or misbehaves or creates disturbance of any kind in and around the examination hall or organizes a walk out or instigates others to walk out, or threatens the officer-in charge or any person on duty in or outside the examination hall of any injury to his person or to any of his relations whether by words, either spoken or written or by signs or by visible representation, assaults the officer-in charge, or any person on duty in or outside the examination hall or any of his relations, or indulges in any other act of misconduct or mischief which result in damage to or destruction of property in the examination hall or any part of the college campus or engages in any other act which in the opinion of the officer on duty amounts to use of unfair means or misconduct or has the tendency to disrupt orderly conduct of exam | In case of students of the college, she will be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits their seats. In case of outsiders, they will be handed over to the police and a police case is to be registered against them. |

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| | | |
|-----|--|---|
| 8. | Leaves the exam hall taking away answer script or intentionally tears of the script or any part thereof inside or outside the examination hall. OR The candidate possess any lethal weapon or firearm in the examination hall. | Expulsion from the examination hall and cancellation of performance in that subject and all the other subjects the candidate has already appeared including practical examination and project work and shall not be permitted for the remaining examinations of the subjects of that semester/year. The candidate is also debarred for two consecutive semesters from class work and examinations. The continuation of the course by the candidate is subject to the regulations in connection with forfeiture of seat. |
| 9. | If student of the college, who is not a candidate for the particular examination or any person not connected with the college indulges in any malpractice or improper conduct mentioned in clause 4 to 6. | In case of students of the college, she will be expelled from examination halls and cancellation of their performance in that subject and all other subjects the candidate(s) has already appeared and shall not be permitted to appear for the remaining examinations of the subjects of that semester/year. The candidate is also debarred and forfeits their seats. The candidate who do not belong(s) to the college, they will be handed over to the police and a police case is to be registered against them. |
| 10. | Copying detected on the basis of internal evidence such as during valuation or special scrutiny. | Cancellation of the performance in that subject and all other subjects the candidate has appeared including practical examinations and project work of that semester/year examinations. |
| 11. | If any malpractice is detected which is not covered in the above clauses from 1 to 9 shall be reported to the head of the institution for further action on suitable punishment. | |

All cases pertaining to Malpractices in Examinations will be pursued by the Committee Constituted by the Chief Controller of the Examination

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Malpractices Identified by Squad or Special Invigilators

1. Punishments to the students as per the above guidelines
2. Punishment for institutions: (If the squad reports that the college is also involved in encouraging malpractices)
 - a. A show cause notice shall be issued to the college
 - b. Impose a suitable fine on the college
 - c. Shifting the examination center from one college to another college for a specific period of not less than one year.

Z. Perera

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