



SHADAN WOMEN'S COLLEGE OF
ENGINEERING & TECHNOLOGY,
KHAIRATABAD, HYDERABAD-500004.

LIBRARY

AY: 2022-2023

Date: 06.02.2023

CIRCULAR

The library committee meeting is going to be held on 10.02.2023 (FRIDAY) in library at 10.30 a.m.

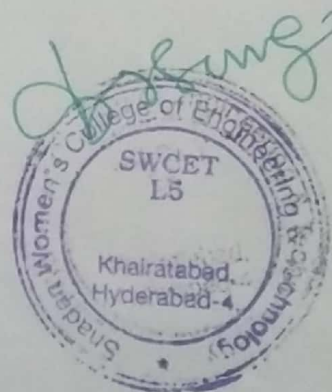
Hence all the library committee members are requested to attend the meeting and take necessary action

Agenda:

- Requirement of books for AY 2022-2023 Semester II
- Requirement of physical facilities.
- Renewal of journals and magazines subscription.
- Any other items to be discussed.

Copy to:

1. The Principal
2. IQAC
3. Library File
4. All Members of Library Committee





SHADAN WOMEN'S COLLEGE OF ENGINEERING AND
TECHNOLOGY, KHAIRATABAD,
HYDERABAD-500004.

Date: 10.02.2023

Minutes of Library Advisory Committee Meeting

The library advisory committee meeting was held on 10.02.2023 at 10.30 a.m.

The meeting was presided over by Principal, librarian & committee members were present

The following points were discussed on that day and relevant action was taken

- Acquisition list of Books for the year 2022-23 were collected from concern department committee members.
- The principal instructed the librarian, to short list the books for purchase and get quotations from different vendors.
- The committee members submitted list of journals for the year 2022-23 to be updated .
- The librarian made a request to the principal to fix CCTV cameras inside and outside library for surveillance of books and students belongings





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Minutes of Library Advisory Committee Meeting

Date : 10.02.2023

Action Taken Report:

1. The number of book lists and quotations were prepared & acquired by librarian and the same was submitted to the principal for approval.
2. List of journals was collected from HODs of all departments and passed the same to the supplier for the quotation for the academic year
3. Principal instructed concerned admin to collect the quotations for CCTV Cameras

P. V. Namini

Librarian

LIBRARIAN

Shadan Women's College of Engg. & Tech
Khairatabad, Hyderabad - 04.

J. S. S.

Principal

PRINCIPAL
Shadan Women's College of
Engineering & Technology
Khairatabad, Hyderabad - 4.
T.S. India.



SHADAN WOMEN'S COLLEGE OF ENGINEERING AND
TECHNOLOGY, KHAIRATABAD, HYDERABAD-
500004.

SWCET - Library Committee

the following members were present:

Date: 10.02.2023

S.No.	Name	Designation	
1	Dr M.Subburaj	Principal	
2	Mrs.HimaBindu	Librarian	
3	Ms. Bushra Mukram	Assistant Professor/ CSE	
4	Ms.Zareen Begum	Assistant Professor/ IT	
5	Ms. Mahabub Shaik Mohamad	Assistant Professor / ECE	
6	Ms. Fareesa	Assistant Professor/ EEE	
7	Ms. Arshiya Sultana	Assistant Professor/ H&S	
8	Ms. Swathi	Assistant Professor / MBA	
9	Ms. Pravalika	Student Member/ EEE	
10	Ms. T.Sneha	Student Member/ IT	
11	Ms. Ashmi Begum	Student Member/ ECE	
12	Ms. Praveena Rajaravichandra	Student Member/ CSE	
13	Ms. Naziya Begum	Student Member/ MBA	

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PRINCIPAL

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Engineering & Technology
Khairatabad