



SHADAN WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY,
KHAIRATABAD, HYDERABAD-500004.

AY: 2021-2022

Date: 04.04.2021

CIRCULAR

The Library committee meeting is going to be held on 07.04.2021 (Saturday) in online platform (Google Meet) at 10.30 a.m. Hence all the library committee members are requested to attend the meeting.

Meeting Link: meet.google.com/kii-yfdw-skn

Agenda:

1. Requirement of books for AY 2021-2022.
2. Stock verification committee report discussion.
3. Renewal of journals and magazines subscription.
5. Any other items to be discussed.

Copy to:

1. The Principal
2. IQAC
3. Library File
4. All Members of Library Committee



K. Palani
Principal

Dr. K. PALANI,
M.E., Ph.D., MISTE., MCSI., IAENG,
PRINCIPAL
Shadan Women's College
of Engineering & Technology
Khairatabad, Hyderabad - 04, T.S.



**SHADAN WOMEN'S COLLEGE OF ENGINEERING AND TECHNOLOGY,
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Date: 09.04.2021

Minutes of Library Advisory Committee Meeting

Sub.: Minutes of the library advisory committee meeting for the year 2021-2022.

The library advisory committee meeting conducted on 07.04.2021 at 10.30 a.m. is as follows.

The meeting was presided over by librarian and committee members and the following points are discussed:

1. Conducted review of class wise library orientation programs to all first-year students.
2. The stock verification committee suggested to few reference books to be added.
3. The committee members requested to principal to establish the smart class room inside the library for presentation.
4. The committee members suggested to increase the library use both students and staffs by providing latest books and journals.



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SWCET – Library Committee Members

The following members were presented:

Date: 09.04.2021

S.No.	Name	Designation	Signature
1	Dr.K. Palani	Principal	
2	Mrs.HimaBindu	Librarian	
3	Ms. Rahmath Fatima	Assistant Professor / CSE	
4	Ms. Hurna Mehnor	Assistant Professor / IT	
5	Ms. Mahabub Shaik Mohamad	Assistant Professor / ECE	
6	Ms. Meraj Fatima	Assistant Professor / EEE	
7	Ms. Arshiya Sultana	Assistant Professor / H&S	
8	Ms. Swathi	Assistant Professor / MBA	
9	Ms. Madiha Younus	Student Member / CSE	
10	Ms. Firdose Fathima	Student Member / IT	
11	Ms. Samreen Sultana	Student Member / ECE	
12	Ms. Mohammad Yasmin	Student Member / EEE	
13	Ms. Nethi Arunjyothi	Student Member / MBA	

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Action Taken Report:

1. The presentation session is implemented as per students concern.
2. More reference books added for students reference.
3. The smart class room in library budget initiated by the principal with librarian.
4. The circular circulated to all the department to include one more library hour in the time table.

[Handwritten Signature]
Principal

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